

# **GTU International Conference - GTU ICON 2022**

**Guidelines for Authors** 

## **1.** Author Registration

- Every author has to register him/herself on website.
- After Registration, **author will be allotted unique author code (e.g. AM0003)** which will be author's identification number for entire conference.
- All fields in the registration are compulsory, and **no changes in the details will be allowed once the author has registered.**
- If, there are multiple authors for a single paper then **every author has to register separately**. All the authors will be given a unique author code which they have to use for various purposes throughout the conference.
- This unique Author Id will be communicated to authors by their registered e-mail only. Hence it is mandatory to give correct mail id.

### 2. Paper Registration

- After author registration, Paper Title will be required to be registered.
- Every paper will be allocated unique number (e.g. PCM002), which will be used as identification code for the Research paper throughout the conference.
- If a person is going to submit more than one paper, then he/she will have to register all the papers and for every paper he/she will be given unique number.
- Every paper should be registered only once even if there are multiple authors.
- While registering the Paper, **unique author code of all the authors will be required**. Once the data is submitted by the author, **no change in the details will be entertained**. So it is advisable to keep all the author's unique codes ready at the time of title registration.

## 3. Abstract Upload

- Only corresponding author will have to login with unique paper number/ paper Id and upload abstract in word document format and declaration form in pdf format.
- Your abstract will be **verified by the review committee**. You have to upload your full paper only after its approval.
- Authors will be communicated by e-mail about the status

- If the review committee rejects the paper on the basis of abstract, then authors will not be allowed to submit the full paper.
- However, new paper can be registered as per the above procedure.

#### 4. Declaration Upload

- Authors will have to download declaration form available on the website.
- All the required details are to be filled by authors and every author will have to sign it.
- Declaration is must for participating in the conference.
- Scan copy of declaration form must be uploaded in PDF format under their login i.e. paper Id.

#### 5. Paper submission

- Author can upload full paper based on the instructions received from the conference committee.
- The Paper should be in **word document** format.
- The paper must be in the desired format as available on the website.
- Recommendations of Review committee should be followed by author and will have to make necessary changes in the manuscript.
- Excellent and outstanding papers will be published and decision of the review committee will be final in this regard.

### 6. Publication

- Selected peer reviewed papers will be published either in conference proceeding with ISBN or Multidisciplinary International Research Journal of GTU having ISSN, subject to the approval of the review committee.
- The decision of the conference committee will be final in case of any dispute/discrepancy.

### 7. Certificate

- The certificate will be issued to the authors who will attend the conference.
- Certificates will be distributed after valedictory session.
- In Case of Foreign Authors, Papers will be accepted in absentia mode.

#### 8. Fees Payment

- Authors have to submit fees within the specified dates on the website only after intimation of the fees payment via e-mail.
- Fees will be accepted only through **online payment** mode.
- In case of non-payment of fees, paper will be treated as rejected and authors will not be allowed to participate in conference.
- Required fee amount will be displayed under login Id for every paper.
- For every author fee is charged separately considering the category of the authors.
- Amount mentioned under paper id must be paid by single transaction only.
- The Fee is non refundable in any case.
- Fee includes breakfast, lunch and Registration Kit for one day. Fee does not include accommodation facility.

Category	Fees Amount@	Fees Amount
	Indian Authors /	(Foreign Authors /
	<b>Delegates</b> )	<b>Delegates</b> )
Industry Delegates & Experts	Rs.3000/-	\$200
Faculty / Research Scholar (Pursuing Ph.D. from	Rs.2000/-	\$150
GTU or any other university) /Academician/ others		
GTU Student#	Rs.1000/-	\$100
(Current Bachelor and Master Degree students Only)		
Delegates (Only for Attending Conference)	Rs.1000/-*	\$100*

@ Submit your full paper on or before deadline and avail 50% early bird discount. Discount is not applicable for Delegates. For Details visit website

# GTU Student will have to bring ID card of the institute where he /she is pursuing full time Degree.

& Fees shown in above table is charged per author. Every author has to pay fees even if he/she is submitting paper jointly with other author(s).

\* Early Bird Discount is not applicable for Delegates.

# Fee payment process

#### Step 1 -> Go to: <u>https://www.onlinesbi.sbi/sbicollect/icollecthome.htm</u>



#### Step 2 ->

Select State of Corporate/institute - Gujarat

Select Type of Corporate/institute – Education institutions as shown in image below

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Step 4: Select Category from dropdown list: Registration Fees for Conference

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#### Step 5 5.1 Write "GTU ICON 2022" in conference name.

- 5.2 Select "Common Fee for Paper Id"
- 5.3 Write your paper code
- 5.4 Mention Amount as shown in your login id.
- 5.5 Follow instruction given by SBI site.

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